

Minutes of the weekly meeting held on Saturday 14th September 2016

Location: RWA Office, 11th floor, Prakashdeep Building

Date: 14th Sep 2016

Time: 4:30pm to 5:30pm

Mr. Ashok Kumar Jain- President (Flat No.-302)

Mr. Ravi Sharma- Vice President (Flat No. -1007)

Mr. Tarun Vohra- Jt. Secretary (Flat No. 105)

Mr. Balbir Mehta- Member (Flat No. 710-11)

Mr. Lokesh Kumar - Member (LB-11)

Mr. Kailash- Member (UB-05)

Mr. Arun Jain- Member (Flat No. 507)

Mr. Anil Arora- Member (Flat No. 1109)

Agenda of meeting and further Discussion & Decisions accordingly.

1. Billing Software.

a) Under Progress.

2. C.A. WORK STATUS

a) Up to 31st March 2016 audited balance sheet from Mr. Rastogi (CA) has been submitted and same is under signature with Respected Members.

3. Main HT power cable (other source) to be connected through NDMC.

a) Kept on hold, as it needs to be discussed with Ansal Bhawan Association.

4. Structural rehabilitation/Retrofitting work.

a) As per the Phase-0, BOQ and based on the cost comparison all members has finalized M/s KLA for the cost of Rs. 3,75,000/- to complete the one Column retrofitting/ Rehabilitation work.

b) Work order is under process.

5. Heavy duty laser jet printer (COMBO) (Scanner, Printer & Copier).

a) It was approved and members asked for cheap and best price to buy the required printer.

6. Cash Box Requirement for Estate Office.

a) Approved for maximum cost of Rs. 3,000/-

7. Entire Fire pipeline (6" & 3") located in plant room need replacement.

a) Under discussion and negotiation with different vendors.

- 8. Under ground water tank MS cover and other sewer main whole cover needs replacement.**
 - a) Under discussion and negotiation with different vendors.
- 9. M/s Aviva would like to place their company sign board in front of the building wall (Between Reliance and RWA board)**
 - a) This is approved by all the members but they would like to ensure the size of board should be as per approved guide lines and rental cost only.

Work on hold

- 1. Discussion on Power/Energy Audit for 2014 & 2015. (Pending)**
- 2. All five DG set B-Check (Servicing) is due.(Very Urgent)**
 - a) Quotation needs to be discussed.
- 3. A main Bank Account no (5034) viewing right is needed through net banking. (Pending).**
 - a) Dependency will be Zero to the Bank for getting Statement of Bank account.
 - b) Expedite entry in to tally and immediate verification of online payment through NEFT/RTGS.
- 10. Car Top Balustrade to be installed on the rooftop of elevators (KONE Make)**
 - To be discussed.
- 4. Replacement of 2 nos. KONE elevators**
- 5. File Cabinet for Estate Office to upkeep the filing system.**
- 6. Standby DG self starter.**
- 7. CCTV Camera & TV relocation, re-wiring & system needs to be connected to Estate office computer through switcher control.**
- 8. CCTV Control room to be re-organized to avoid large no. of complaints.**